

# The BECO Group

P.O. Box 958  
 Park Ridge, IL 60068-0958  
 Ph 847-692-0611 Fax 847-692-4751

## Time Record

<b>Week Ends</b> Saturday @ Midnight	/	/
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<b>Client Information</b>	
Company Name: (Print)	Report To:

<b>BECO Temporary Employee</b>
Employee's Name: (Print)
Email Address and Telephone:
I certify that the hours shown on this time record are correct:
<b>Employee Signature:</b>

**By Client and Temporary Employee ("Employee") signing this Time Record, their full acceptance is given to the following terms and conditions:**

The BECO Group ("BECO") is only a provider of Temporary Services and Temporary Personnel. Client and Employee agree that BECO is not a professional engineering or consulting firm and does not have the expertise to render an opinion on engineering, design, research or programming projects or render any services directly to Client other than provide a Temporary Employee. Client and Employee agree that the Employee cannot place, sign or use his name or the name The BECO Group on any proposals, designs, drawings, renderings, programs or documentation.

Client and Employee agree that Employee is not authorized to operate any automobile, equipment, or machinery (other than office machines).

Client agrees not to give Employee, and Employee agrees not to remove, any computers or equipment from Client's premises.

Client and Employee agree that Client shall be solely responsible for the daily direction and primary, final and complete supervision of Employee as well as work product and work output. All work product and output, including title to patents, inventions and discoveries shall be the property of the Client and not Employee or BECO.

Client and Employee agree that BECO has expended substantial costs and considerable time and effort in locating, interviewing, hiring and subsequently introducing Employee to Client.

Hours Worked By Temporary Employee					
Date	Day	Time Started	Time Finished	Less Lunch Time	Total Hours
	Sun				
	Mon				
	Tue				
	Wed				
	Thur				
	Fri				
	Sat				
<b>Total Hours</b>					

<b>Client Approval</b>
I am authorized on behalf of the Client to sign this time record and agree to the terms below as well as to the terms contained in the MTSA.
<b>Client Signature:</b>

**To Our BECO Employee**

Thank you for working for BECO.

If an original copy of your time card is not received payment cannot be made to you.

Employee agrees not to solicit work from, or work directly or indirectly with, assigned Client during the assignment and for a period of two (2) years after termination of assignment without written consent of BECO.

**To Our Valued Client**

Thank you for giving The BECO Group the opportunity to provide you with Temporary Engineering & Technical Personnel.

Your signature above confirms that the hours worked by the Employee are accurate.

Client understands that the Employee assigned to it is under contract to BECO to work for Client only through BECO. Employee may not work directly or indirectly for Client during the assignment and for a period of two (2) years following termination of the assignment, without the Client making payment of a Conversion Fee and receiving the written permission of BECO. Client, or any of its affiliates or subsidiaries, agrees not to solicit, hire, directly or indirectly, any Employee assigned to Client. Upon violation of this term, Client agrees to pay BECO 25% of one year's billing at BECO hourly billing rate.